

**Federal School of Occupational Therapy, Federal Neuro-Psychiatric Hospital, Yaba
P.M.B. 2008 Yaba Lagos**

Invitation for Technical and Financial Bids

The Federal School of Occupational Therapy, Oshodi is in the process of executing the 2016 Capital Projects. Consequently, we seek to engage competent Contractors/Suppliers with relevant experiences and good track records to submit technical and financial bids for the under listed projects.

1.0 PROFILE OF CONTRACT:

LOT NUMBER	CONTRACT NO.	PROJECT DESCRIPTION
1	FNPH/2016/FSOT/01	Construction of Student Heavy Duty Equipment Workshop.
2	FNPH/2016/FSOT/02	Construction of a Library.
3	FNPH/2016/FSOT/03	Construction of Multi-Purpose Information Technology Building.
4	FNPH/2016/FSOT/04	Procurement of Motor Vehicle.
5	FNPH/2016/FSOT/05	Procurement of Teaching Aids, Equipment For Student.

2.0 All envelopes for the TECHNICAL BID must contain the following documents:

- (1) Company profile and organization structure including names, resumes and telephone numbers of key personnel.
- (2) Verifiable list of previous/similar major contracts carried out in the last five years particularly in health institutions and government organizations.
- (3) Company Audited Account for the last three (3) years (2013, 2014, 2015).
- (4) Evidence of Incorporation and Tax Clearance Certificate for the last three years (3) years.
- (5) Evidence of financial strength, credit worthiness and solvency.
- (6) List of Equipment to be deployed for the project and proof of ownership.
- (7) Evidence of VAT Registration and VAT Remittances.
- (8) Evidence of registration with Federal and State Government.
- (9) Evidence of payment of ₦30,000.00 (Thirty Thousand Naira only) non-refundable processing fee to the Accounts Department of the hospital.

(10) Any other relevant information that will enhance your company's application.

3.0 COLLECTION OF BID DOCUMENTS

The Tender documents are to be collected on or before 13th September, 2016 and submitted not later than 27th September, 2016.

Only bidders who qualify from the Technical Bid Assessment will have their Financial Bids opened for analysis. They shall be invited for the opening of the financial bids not more than 14 days from the Technical Bid opening day.

4.0 SUBMISSION OF BID DOCUMENTS

Bid documents MUST be submitted in two (2) separate sealed envelopes; one each for the Technical and Financial Bids and clearly marked TECHNICAL BID OR FINANCIAL BID at the Top Right Hand Corner. All unmarked Bids will be rejected.

All bids shall be delivered into the appropriate Bid Boxes at the Office of the Head of Administration Federal Neuro-Psychiatric Hospital, Yaba on or before 12.00 noon on the closing date.

All sealed envelopes must have the company's Name, Address, and Contact Phone Numbers clearly written on the second side of the envelope and addressed to:

The Medical Director

Federal Neuro-Psychiatric Hospital, Yaba

P.M.B. 2008 YABA

Lagos.

5.0 OPENING OF BID DOCUMENTS

Tender envelopes will be opened at the expiration of 27th September, 2016 in the presence of the companies' representatives who choose to attend in person in the Boardroom of the Federal Neuro-Psychiatric Hospital, Yaba. Interested members of the public are hereby invited.

PLEASE NOTE

(A) That by the submission of Tender documents, the Federal School of Occupational Therapy, Oshodi is neither committed nor obliged to award any contract to any contractor.

(B) That this advertisement for invitation to Tender shall not be construed as a commitment on the part of the Hospital, nor shall it entitle any contractor to make any claims whatsoever and/or seek any indemnity from the Federal School of Occupational Therapy, Oshodi.

ATTENTION: PARASTATAL TENDERS BOARD

Dr. R. A. Adebayo

Ag. Medical Director

Federal Neuro-Psychiatric Hospital, Yaba